

Kansas Office of Administrative Hearings

Request to Vacate Proposed Default Order

Complete this form ONLY if you missed your administrative hearing and would like another administrative hearing scheduled.

OAH Appeal Number*

Appellant Name*

Today's Date*

Date of Missed Hearing*

*I am requesting another hearing on my case.

I did not appear for

This hearing BECAUSE:*

Name of Person Completing this Form

Is this your case

Yes

No

First Name*

Last Name*

Mailing

Street Address

Address*

Address Line 2

City

State / Province / Region

Phone Number

Fax Number

Email Address

Certificate of Service

I certify that I will send a copy of the above Request to Vacate Proposed Default Order today to all the parties in this matter by mail, delivery, or electronic means.

Certification Date

Date captured on form submission

Signature*